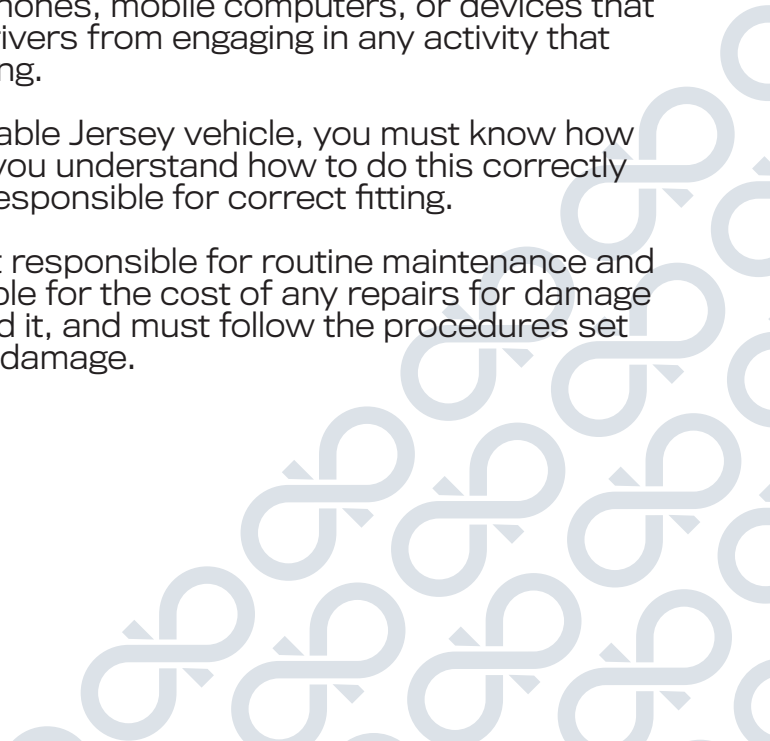


Vehicle Driving Policy

1. General Terms

When driving an Enable Jersey vehicle, you must agree to the following conditions:

- ∞ **Reasonable Care:** You must drive and park with reasonable care, keep the vehicle clean, and return it at the agreed time.
- ∞ **Fuel:** You must return the vehicle with the same amount of fuel in the tank as there was when you collected it.
- ∞ **Smoking:** No smoking is allowed in our vehicles.
- ∞ **Authorised Driver:** Only the authorised driver may operate the vehicle.
- ∞ **Documentation of Pre-Existing Damage:** Before driving the vehicle, you have the option to note any pre-existing damage. You may be liable for any damage if you fail to document it before driving the vehicle, at the discretion of Enable Jersey.
- ∞ **Parking Tickets:** You agree to be solely liable for any parking tickets that occur during the time you are using the vehicle. It is your responsibility to pay any fees in a timely manner and to comply with all legal obligations that arise from such violations.
- ∞ **Breakdown:** Enable Jersey has insurance covering roadside assistance for accidents and breakdowns.
- ∞ **Drugs and Prescription Medication:** You may not operate an Enable Jersey vehicle while under the influence of any prescription or non-prescription drug for which driving during use is not recommended on the label, or by reasonable opinion of a pharmacist or doctor.
- ∞ **Hands-Free:** You may not operate devices that require one or both hands while driving, including but not limited to mobile phones, mobile computers, or devices that allow texting. Enable Jersey discourages drivers from engaging in any activity that takes your attention off the road while driving.
- ∞ **Fixing Wheelchair:** Before driving an Enable Jersey vehicle, you must know how to fix a wheelchair in place. Please ensure you understand how to do this correctly before taking charge of a vehicle. You are responsible for correct fitting.
- ∞ **Maintenance and Repairs:** You are not responsible for routine maintenance and repairs of our vehicles. You may be held liable for the cost of any repairs for damage that occurs during the period you have used it, and must follow the procedures set out in section two of this policy for all such damage.



- ∞ **Driving Licence:** You must be over 21 years old and have a clean, valid driving licence, with no convictions. You agree that we can keep a copy of your driving licence on file.
 - ∞ **Donations For Using Our Vehicles:** Enable Jersey believes everyone should have access to suitable transport. We rely solely on donations, and your contribution will help to ensure we are able to continue to provide such a service to wheelchair users living in or visiting Jersey. Please see our guidelines below for suggested donations when using our vehicles.
 - ∞ **Cancellations and No Shows:** We understand that plans change, however please let us know as soon as possible if you have requested but no longer require the use of our Community Car. Not only will this mean it will be available for someone else to use, it will also save the time of our volunteers and employees.
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2. Insurance Claim Procedures:

- ∞ **Reporting:** You must report any accident involving another vehicle or individual to the police and Enable Jersey immediately. You must report any damage or other accident to Enable Jersey within 24 hours of it occurring.
 - ∞ **Claim Submission:** You are expected to report any damage resulting from your use of a vehicle within 24 hours, in order that we can claim insurance if required. If damage is not reported within 24 hours you may be liable for the full cost of repair.
 - ∞ **Excess:** You are responsible for any excess payable in respect of an insurance claim, or any damage to the vehicle not claimed through insurance. Excess is currently £100.
 - ∞ **Damage Assessment:** Enable Jersey will assess all damages at one of our insurance company's approved repair centres.
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3. Suggested Donations For Using Enable Jersey Vehicles:

- ∞ **Individuals:** For Jersey residents the suggested minimum donation for individuals is £20 per day.

The suggested minimum donation for visitors to Jersey is £35 per day.

- ∞ **Organisations:** Organisations are responsible for checking that their drivers comply with our Vehicle Driving Policy. We require a copy of the driving licence of each driver.

Where minibuses are being loaned to an organisation, it is the responsibility of the organisation to ensure their drivers have adequate training in securing wheelchairs.

The cost of borrowing a minibus is £60 per day and must be returned with the same amount of fuel as at the start of your journey.

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